

Subject – INVITATION TO THE 6th ANNUAL ENTREPRENEURSHIP PROMOTION CONFERENCE

Dear Mr Example,

We would like to invite you to attend the 6th Annual Entrepreneurship Promotion Conference organised by The Entrepreneurship Promoters Inc., which is slated to hold from 13th Jan 2016 – 15th Jan 2016 at the Sheraton Hotel and Conference Centre, Sydney Australia.

Entrepreneurship Promoters Inc. is a Not for Profit Organisation which has been providing vital information, inspiration and motivation to the citizens of Sydney to start and manage their own business. Every year we organize a conference where we invite entrepreneurs around the city to discuss some tips and tools that will promote or help their business.

This year our keynote speaker will be Mr John Marcus a 25 year old online entrepreneur who makes a profit of \$40,000 every month. He will be speaking on the topic – Taking your business to the next level via online marketing.

During this year's conference we would like to recognize you as one of the business owners that our budding entrepreneurs can interact with during the conference.

Kindly let us have your response by December 31st 2015 so that we can make further arrangements.

We look forward to receiving a favourable consideration from you. We may also be contacted on phone at 111-111-3333.

Yours sincerely,

Mr Example

Secretary

Entrepreneurship Inc.

111-111-3333